

## Separate the CSS from the HTML (external style sheets rock!)

**WHY:** can edit css without having to resave /upload multiple html pages, elegant

**NOTE:** Any time you duplicate a template with links you must remove all links, otherwise you will end up with address (url & subfolder) conflicts.

**The example below** uses the aboutpets template we have already created. You can use any template you already have, just make sure you remove the links right away.

1. Set up Folders (each projects subfolders will be different will be different)
  - a. In the project 2 folder, create a subfolder **aboutpetsusingexternalcss**
    - i. **create a subfolder named css**
2. Start by making a template from an existing template
  - a. Control click the **template aboutpets / edit / duplicate**
    - i. Retitle copy as **aboutpetsusingexternalcss.dwt**
      1. **note:** it saves in the **templates** folder (not project2 or aboutpets etc)
3. Separate the CSS from template
  - a. Open the **aboutpetsusingexternalcss** template
    - i. **In css pane, select the body rule**
      1. **control click/ move to / select to new file/**
        - a. **save as aboutpetsusingexternalcss.css (ends .css)**
        - b. **save in the subfolder (step 1,a I.) aboutpetsusingexternalcss/css (folder)**
    - ii. **In css pane, select the rest of the 4 rules and move to**
      - a. **aboutpetsusingexternalcss.css / file that holds body rule / SAVE**
4. Remove the navigation links
5. Add your editable region (usually main div) SAVE
6. **Generate pages from template**
  - a. File/New from template/ select **aboutpetsusingexternalcss.dwt, ok**
    - i. **save as index.html (in folder aboutpetsusingexternalcss)**
    - b. **Repeat for each page**
7. Add links to template
  - a. name and file – example Home/index.html, Birds/birds.html etc
  - b. Save (all pages will be updated)
8. Select **aboutpetsusingexternalcss** folder & **PUT**
9. Test
  - a. go online, open url, make sure each page links properly